

THE FOREST BEE

Email: info@theforestbee.co.uk
Website: www.theforestbee.co.uk



TUTOR LISTINGS PRO-FORMA

Once all appropriate sections are complete, please email back to us for inclusion in the **September 2014** directory and on the website. The final date for submitting your listing is **15th July 2014**. If you would like your course listed on the website before launch on 1st July, please return form by **16th June 2014**.

LISTING INFORMATION

The information provided below will be included in the listing. Please leave sections blank if you do not want your details published. Presently, we do not provide a contact and forwarding service, so learners need to be able to contact you direct.

Course Title	
Venue (include name, address & postcode)	
Start date	
Duration (eg ½ day or 10 weeks)	
Time (eg 10am – 12 noon)	
Course Description for BROCHURE Max 15 words	
Course Description for WEBSITE Max 50 words	
Cost	
Concessions	
Telephone No	
Mobile Number	
Email Address	

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PERSONAL INFORMATION

This information is for our records only and will **not** be included in the brochure listing.

Tutor Name:		Email Address:	
Telephone No:		Mobile No:	
Address:			

Please send your payment with your order. Listings cost £5.00 per tutor per edition for up to 3 courses. Additional course listings will cost £3.00 each. Payment can be made by cash or BACS to the following account:

Account Number: 657722417

Sort Code: 08-92-99

Cheques should be made out to 'The Forest Bee' and posted to:

Jaqui Fabian, Greystones, Lydbrook, Glos., GL17 9NA.

Please enclose a note with your cheque stating your name and the course title(s).

PLEASE RETURN THIS FORM TO info@theforestbee.co.uk

Please note that your personal data will be held in accordance with the Data Protection Act 1998 and only used for the purposes intended. Your data will not be shared with any third party unless required to do so by law.

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